

Student # _____

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
INSTRUMENT LOAN AGREEMENT**

Student Name _____ Parent Name _____

Address _____

Home Phone Number _____ Business/Cell _____

School _____ Track _____ Room # _____ Teacher's Name _____

Instrument _____ District Number _____ Market Value _____

I understand that this is a musical instrument loaned to my child as a courtesy by the school district. I assume responsibility for this instrument and will comply with the following:

1. This instrument **must** be kept in a safe place.
2. The instrument **must** be brought to the music teacher for repairs if the instrument is not playing properly. I SHALL NOT ATTEMPT REPAIRS ON MY OWN. If the instrument is damaged, as the parent/guardian, I am responsible for the **cost** of the repairs to the instrument.
3. At the end of the school year, or in the event that I should move within the district or out of town, the instrument **must** be returned to the music teacher.
4. If the instrument is lost, stolen, damaged beyond repair or not returned, I will be **held responsible** for paying for the replacement of the instrument at current market value or replacing it with one of equal quality.
5. All property of the District shall remain the property of the District.

According to California State Education Code #48904 and SBCUSD Board Policy #3204:
"The parent or guardian of a pupil shall be liable to a school district for all property belonging to the School District loaned to the student and not returned upon demand of an employee of the District authorized to make the demand. The grades, diploma, and transcripts of the pupil responsible for the damage, or property not returned shall be withheld until restitution is made."

Failure to pay will result in legal action

Signature (Parent or Guardian)

Date

Music Teacher Signature

Date

For Office Use Only! (Please do not write below this line)

Date issued _____

Date returned _____

Student/Parent initial _____

Student/Parent initial _____

Music Teacher initial _____

Music Teacher initial _____

Fill out form in Blue or Black ink only